

GOVERNMENT OF KERALA

KERALA STATE AUDIT DEPARTMENT

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AUDIT REPORT ON THE ACCOUNTS OF
VORKADY GRAMA PANCHAYAT IN KASARAGOD DISTRICT FOR THE YEAR
2015-2016

District Audit Office, Kasaragod
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No. KSA-KSD-5/1208/2016

Kerala State Audit Department,

District Audit Office, Kasaragod
Phone :04994256690
E-Mail:doksd.ksad@kerala.gov.in
Dated:30.11.2016.

From

The Deputy Director.

Kerala State Audit Department, District Audit Office, Kasaragod.

To

The President,

Vorkady Grama Panchayat.(Through the Secretary)

Sir,

Sub:Vorkady Grama Panchayat- Audit Report for the year 2015-16 issued -regarding.

As required in under Section 13 of Kerala Local Fund Audit Act,1994, Rule 18 of Kerala Local Fund Audit Rules 1996 and section 215 (4) of Kerala Panchayat Raj Act 1994, I forward herewith the Audit Report on the accounts of Vorkady Grama Panchayat for the financial year 2015-16 for favour of further necessary actions as required under Rule 23 (1) of Kerala Local Fund Audit Rules, 1996.

Special attention is invited to Paras in Part-3 of this Audit Report.

On receipt of the audit report, the extracts of the relevant paragraphs of the audit report have to be forwarded to the concerned implementing officers to rectify the defects pointed out .

A special meeting of the Panchayat Committee has to be held with in one month from the date of receipt of this Audit Report for a detailed discussion on the Report and a copy of the Audit Report and the decision taken by the Panchayath Committee has to be published for thePart-2 and attention of public.(Rule 14,15 of Kerala Panchayat Raj (Manner of inspection and Audit system) Rules, 1997).

Necessary action may be taken to settle the audit objections early. A reply to the audit report has to be forwarded to this office within two months of the receipt of audit report. (See section 15 (1) of Kerala Local Fund Audit Act-1994, Rule 23 of Kerala Local Fund Audit Rules-1996, Rule 20,23 of Kerala Panchayat Raj (Manner of inspection and Audit system) Rules-1997).

Yours faithfully,

Deputy Director
Kerala State Audit Department,
District Audit Office, Kasaragod.

Copy to :

1. The Director of Local Fund Audit, Tvpm (with C/L)
2. The Deputy Director of Panchayats, Kasaragod.
3. Office copy.

No. KSA.KSD-5/1208/2016

Dated:30.11.2016

AUDIT REPORT ON THE ACCOUNTS OF VORKADY GRAMA PANCHAYAT IN KASARAGOD DISTRICT FOR THE YEAR 2015-16(Issued under Section 215[4] of Kerala Panchayat Raj Act-1994, Section 13 of Kerala Local Fund Audit Act-1994 and under Rule 18 of the Kerala Local Fund Audit Rules-1996.)

The accounts of receipts and payments of the Vorkady Grama Panchayat, in Kasaragod district, for the financial year 2015-16 was subjected to Audit. Development fund received, Fund for maintenance, Centrally Sponsored Funds and various departmental allocations were also audited. The cash receipts and remittances for the period from 01-01-2016 to 31-03-2016 were verified in audit and withdrawals from various accounts were verified from 01-03-2016 to 31-03-2016.

The defects noticed in audit have been brought to the notice of the Panchayat through Audit Enquiries. Out of 7 Audit Enquiries served no replies were received. On the basis of the Audit Enquiries and the discussion in the exit Conference, only important observations are incorporated in this report. The follow up actions on the Audit Enquiries, which is not included in the Audit Report, has also to be taken by the Panchayat.

This Audit Report is prepared based on the Registers and Records maintained by the Panchayat and the replies and explanations received to the audit enquiries. This Department is not responsible for any faulty information or any information not provided to audit.

(A). Details of Audit Conducted.

Name and Designation of the Officer : Sri. Rajarama.C,

who conducted the audit : Deputy Director of Kerala State Audit Department.

Time taken for audit	01.11.2016 to 08.11.2016
Name and designation of auditors who conducted the audit	Sri.Mahesha.B.Auditofficer.(HG)
	Sri. Jayananda H, Assistant Audit Officer.
	Sri. Yadavakumara. C.H, Assistant Audit Officer.
	Sri.Shivashankara.K, Auditor.

(B). Executive Authorities.

President	Smt.Umavathi	01.04.2015 to 18.10.2015.
	Sri.Abdul Majeed B.A.	19.10.2015 to 31.03.2016
Secretary	(1)Sri.K.P.Sasidharan	01.04.2015 to 31.03.2016.

Implementing Officers.

Designation	Name of the Officers	Period
Assistant Secretary	Sri.Hareesh .K.	01.04.2015 to 31.03.2016.
Assistant Engineer	Sri.Sachin Rajan	01.04.2015 to 10.07.2015
	Sri.Thimmakudiya	11.07.2015 to 10.08.2015
	Sri. Binoy Bose	11.08.2015 to 31.03.2016
Agriculture Officer	Sri.Shamsuddeen	01.04.2015 to 31.03.2016
Village Extension Officer	Sri.Purushothaman	01.04.2015 to 31.03.2016
I.C.D.S.Supervisor	1)Smt.Maniyamma	01.04.2015 to 27.12.2015
	2)Smt.Kavyashree	28.12.2015 to 31.03.2016
Head Master	1) Sri.Abdul Majeed .N.	01.04.2015 to 23.04.2015
	2) Sri.Vijaya Kumar.N.	24.04.2015 to 11.06.2015
	3) Sri.Abdul Majeed .N.	12.06.2015 to 06.08.2015
	4) Sri.Balakrishna.P.	07.08.2015 to 31.03.2016
Medical Officer,(Allopathy)	1)Dr.Shyna	01.04.2015 to 30.07.2015
	2)Dr.Prabhakar	31.07.2015 to 31.03.2016
Veterinary Surgeon	1)Dr.Vijaya Kumar	01.04.2015 to 13.09.2015
	2)Dr.Vyshak	14.09.2015 to 31.03.2016

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1. Receipts and payments Statement 2015-2016
2. Income and Expenditure Statement 2015-2016
3. Balance Sheet as on 31.03.2016

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1-1 Budget.

The budget for the year 2015-2016 was approved by the panchayat committee as per resolution No.34/2015 dated 24.03.2015 . The anticipated receipts and payments as per the budget were as follows.

Opening Balance	84,39,730
Anticipated Receipts	6,47,86,672
Total	7,32,26,402
Anticipated Payments	6,43,57,553
Closing Balance	88,68,849

As the Budget was prepared in single entry basis and the AFS prepared based on double entry system, both could not be compared in audit.

1-2 Annual Financial Statement.

The Annual Financial Statement for the year 2015-2016 was submitted to audit on 31.07.2016. The statutory time limit for the submission of AFS to Audit has been complied with by the Panchayat.

1-3 Details of certification of Annual Financial Statement.

Year	Date of certification	Date and Number of the certificate
2015-2016	07.11.2016	Annexure- 1. Included in the Audit Certificate

The Income and Expenditure Account, Receipt and Payment and the balance sheet for the year 2015-16 which were

subjected to audit are appended to this report.

AFS Verification defects not rectified, details are given below.

1) Asset Register not Produced for verification.

2) "Sanchaya" Software in respect of property tax, Profession Tax from institutions and traders, D&O Trade licence fee and rent on land building were not linked with "saankhya" Software.

3) Property Tax Demand and Arrear Register not produced Audit verification.

4) Profession Tax Institutions/Professionals/Traders and Rent from Buildings Arrear Register not produced for Audit verification.

5) Plan Fund Treasury Statement not produced for Audit verification.

1-4 Financial Position.

The financial position of the panchayat as per the accounts audited is furnished below.

Opening balance	3,04,97,057
Receipts	3,50,08,564
Total	6,55,05,621
Payments	5,87,91,738
Closing Balance	67,13,883

* The receipts and payments includes Rs.1,00,19,024/- received as EFMS under Mahatma Gandhi NREG and DBT-Fund transfer-66,62,500.

The balance sheet as on 31.03.2016 shows an arrear & current of Rs.9,13,177 under property tax. Earnest efforts have to be made to realize the arrears.

1-5 Utilization of Fund

Fund	Opening balance	Receipts	Total	Payments	Closing Balance	Percentage of utilization
Development Fund - General	47,84,100	26,69,455 (TC-74,45,033)	1,48,98,588	1,22,89,878	26,08,710 (Returne)	82.49
Development Fund- SCP	12,48,309	6,24,947	18,73,256	10,36,858	(-)8,36,398 (TC)	55.35
Development Fund - TSP	7,74,230	5,85,000	13,59,230	7,35,000	(-)6,24,230(TC)	54
CFC-IV	44,42,094	78,71,379	1,23,13,473	67,47,869	(-)55,65,604(TC)	54.80
KLGSDP-V	22,18,518	38,115	22,56,633	18,37,832	(-)4,18,801(TC)	81.44
Maintenance Fund - Road	16,96,958	8,24,702	25,21,660	40,96,754	(-)15,75,094	
Maintenance Fund - Non-Road	30,73,025	95,924	31,68,949	15,93,855	15,75,094	50.29
B Fund	Nil	72,03,220	72,03,220	72,03,220	Nil	100

Mahatma Gandhi NREGA	Nil	1,02,44,314	1,02,44,314	1,02,38,922	5392	99.94
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1-6 Review of implementation of projects.

The details of projects approved and implemented are furnished below:

No. of projects approved	Estimated expenditure under the approved projects	No. of Projects implemented	Expended amount	No. of projects partially implemented	No. of projects not implemented	No. of projects completed	Percentage of projects completed
250	5,26,,67,617	151	3,19,99,820	5	94	151	250

Abandoned incomplete projects: NIL

Details projects implemented by Implementing Officers.

Sl No	Name of Implementing Officer	Details of projects to be implemented		Details of projects implemented		Percentage of expenditure
		Number	Amount	Number	Amount	
1	Secretary.	21	32,31,208	7	9,69,363	30
2	Assistant Secretary.	7	29,80,000	7	15,35,000	51.51
3	Assistant Engineer.	192	2,67,68,259	111	1,46,49,027	54.72
4	Agricultural Officer.	8	70,26,050	7	63,71,060	90.67
5	Village Extension Officer.	10	96,97,500	8	56,53,500	58.29
6	ICDS Supervisor.	4	19,91,900	4	18,47,620	96.23
7	Medical Officer-PHC.	3	8,63,700	2	5,90,250	68.33
10	Head Master.	2	6,29,000	2	6,29,000	100
11	Veterinary Surgeon.	3	24,60,000	3	12,90,000	52.43
	Total	250	5,26,,67,617	151	3,19,99,820	60.75

For the year 2015-16 a total of 250 projects were approved by DPC. Out of this 151 numbers were implemented during 2015-16 which account for only 60.75% of the total numbers. In the case of public works the number of projects have to be implemented was 192, out of which only 111 projects were implemented. The poor percentage in

implementation of projects is brought to notice. During the audit period service of a full time Engineer was not available to the Panchayat. The Assistant Engineer posted in the Panchayat had additional charge of near by Panchayats, which has affected the the percentage of implementation of projects under public works, but healthy competition was ensured in the tenders held during 2015–2016. Files and records of the public works have been maintained properly.

Mahathma Gandhi NREGS.

During 2015-16, Panchayat has prepared an action plan for the implementation of 232 projects under Mahatma Gandhi National Rural Employment Guarantee Scheme, for a total outlay of Rs 1,02,38,922 which include labour component for Rs-1,00,19,024 and material component for Rs-nil- But the panchayat has succeeded to implement only 232 projects with a total expenditure of Rs -1,02,38,922 which is only 99.94% of the expected expenditure. Special attention to be given to implement all the projects got approved in the action plan.

Progress report of Mahathma Gandhi NREGS.

Total families registered	1889
Total number of job cards issued	1889
No. of S.C. families	83
No. of S.T. families	71
Total number of labour days created	42,586
No. of families completed 100 days job	129
Total no. of projects got approved	232
Total no. of projects implemented	232
Out lay of the total project	1,02,38,922

1-7 Own fund.

1-7 Own fund.

There was no hike in the own revenue of the panchayat when compared to the revenue of the panchayat in the previous year, as detailed below:

Item	Previous year	Current year	Difference	Percentage (+)/(-)
Tax revenue	4,35,530	2,21,480	2,14,050	(-)49.14
Non tax revenue	2,84,759	97,575	1,87,184	(-)65.73
Other Revenue	7,58,582	2,31,316	5,27,266	(-)69.50
Total	14,78,841	5,50,371	9,28,470	(-)62.78

The arrear demand register of Property tax has not been maintained in the panchayat. Certified details of the demand and arrear demand are also not available. Hence, the accuracy of the income under this item could not be

verified in audit.

1-8 Welfare Pensions.

The details of the welfare pensions distributed by the panchayat during the year 2015-16 are furnished below:

Name of the pension	Amount expended	No. of Beneficiaries
Unemployment Allowance	30240	24
Agriculture Labour Pension	5,03,400	101
Widow pension	32,76,800	884
National Old Age Pension	18,18,000	1311
Special Disabled Pension	10,61,100	266
Pension for unmarried women above 50 years	3200	3
Financial help for widow's daughter's marriage	5,10,000	17

1-9 Cash verification.

The verification of cash balance as required under Section 6(4) of the Kerala Local Fund Audit Act, 1994 was conducted on 01-11-2016, at 4.30 PM, in the presence of the accountant and the Secretary. The cash balance of was Rs.16,642/- as per the records. The physical presence of Rs.16,642/- was ensured in the verification.

1-10 Internal Control.

The Panchayat Committee is functioning to execute the duties and responsibilities entrusted as per Panchayat Raj Act and Rules. There are different standing committees and 10 implementing officers to help the President of the Panchayat in administration.

The staff strength of the Panchayat Office is as follows.

Sl No.	Name of post	Number of post
1	Secretary	1
2	Assistant Secretary	1
3	Head Clerk	1
4	Accountant	1

5	Senior Clerk	3
6	Clerk	2
7	Office Attendant	1
8	Part time sweeper	1

The standing committees of the Panchayat do meet regularly. On verification of the minutes books it is noticed that, the details discussions, opinions and decisions taken are not entered. Implementing officers are not seen attended to the standing committee meetings. The minutes book of the committees may properly maintained and the presence of implementing officers have to be ensured in future.

1-11 Details of other audits conducted.

Audit	Date of last audit	Period of Audit	Date of receipt of the report
Performance Audit	24.10.2016	07/2016 to 09/2016	Not available
Audit of the Accountant General	19.05.2015 to 01.06.2015	2010-11 to 2014-15	25-07-2015

1-12 Functioning of working groups is not in order.

Different working groups have been formed in the Grama Panchayath for plan formation. Details of working groups meetings held during the financial year 2015-2016 are as follows.

Sl No.	Name of working Group.	No of members in the working group.	Details of meeting held during 2015-16.	
			Date.	No of members participated.
1	Animal husbandry	17	17.01.15	4
			19.06.15	8
2	Administration & Good Governance	17	17.01.15	4
3	Social Security welfare	17	17.01.15	6

4	Development of women and children	17	17.01.15	9
5	Education,culture,sports and youth affairs	17	17.01.15	4
6	Health	17	17.01.15	10
7	Infrastructure	17	17.01.15	3
8	Poverty Allevation	17	17.01.15	8
			19.06.15	2
9	Drinking water&sanitation	17	17.01.15	6
10	Agriculture&Allied Sectors	17	17.01.15	6
			19.06.15	4
11	Local Economic Development	17	17.01.15	1
12	SC Development	18	17.01.15	10
			19.06.15	3
13	ST Development	18	17.01.15	6

On verification of the minutes book and attendance of the working groups, it is evident that almost all the working groups were functioning only for name sake. As per paragraph number 11 (C) ii of G.O.(MS)No 362/13/LSGD dated 16.11.2013, quorum of the meeting of working groups is fixed as 1/3rd of the total members. From the above statistics it is clear that some of the meetings were held without the participation of minimum required members. As per above Government Order, monitoring of projects and preparation of monitoring report are the duties of working groups. But the above working groups have not followed this direction.

Supervision of the Panchayat Committee and the related standing committees are required on the functioning of each working groups. Participation of all the members of each working groups should be confirmed in future. The creative and effective participation of all working groups may be assured right from the preparation draft proposal to the monitoring of projects.

ഭാഗം-2

വരവു കണക്കുകളിൻമേലുള്ള ഓഡിറ്റ് നിരീക്ഷണങ്ങൾ

2-1 Property Tax -Huge arrears

The arrear demand and collection of property tax for the period 2015--2016 could not be verified in audit, since the arrear demand and collection register of property tax for above period are not seen maintained. In the absence of these register, the correctness of property tax could not be verified in audit.(Audit requisition No 1 dt 3-11-2016) As per Financial statement for the year 2015-2016, receivable property tax on residential building(current) is Rs 8,94,054.00 and receivables for property tax on residential building(arrear) is 19,123.00 Hence early actions to be initiated to collect the arrears in time. Steps may be taken to link Sanchaya software to sankhya.

2-2 Profession Tax-Institution Register not Maintained

During the period 2015-2016, Institution register of the profession tax is not maintained. In the absence of institution register, the total number of institution in the panchayat area is not able to ascertain in audit. Necessary steps may be taken to maintain the institution register which incorporate all the institution in panchayat area and to be produced for audit verification.

2-3 Sanchaya software-Not linked with saankya

“Sanchaya”Software in respect of property tax, profession tax on institution and traders, D&O Trade licence fee and rent on landed building were not linked with saankya software. Due to this actual demand,collection and balance of these items couldnot be verified in audit.

ഭാഗം-3

ചെലവു കണക്കുകളിൻമേലുള്ള ഓഡിറ്റ് നിരീക്ഷണങ്ങൾ

3-1 Construction of road - Excess rate for the earth work excavation- amount not admitted

Name of project/No.	Sakudamajalu Road Improvement No.SO.118/15
Estimate amount	Rs.50,000/-
Name of convenor.	Felix D’ Souza
Agreement No. and date	91/15-16 dt.3.3.16
Valuation	Rs.47,059/-
Measurement book No.	42/15-16
Bill No./Voucher No. and date	75/31.3.2016 Rs. 50,000/-

Above work consist of one item “ Earth work excavation in all classes of soil.” the estimate of the work was prepared on the basis of Schedule of rates 2012 (GO (MS) No.68/2012/PWD dated 28.09.2012). Excess rate was seen provided for the earth work excavation in all classes of soil. In the estimate different classes of soil in percentage was not seen specified which arriving at the rate for earth work excavation in all classes soil. Hence the rate admissible is 50% of Ordinary soil and 50% of Hard soil.

The admissible rate for earth work excavation in Ordinary soil and Hard soil (50%each) are worked out below.

Rate for earth work excavation in Ordinary soil (item No.56 of Standard Data book)

Qty	labour	Unit	Rate	Total
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0.90	Man	Each	377.00	339.30
2.063	Man	Each	377.00	777.56
			Total	1116.86
			Say	1117/10m3

Earth work excavation in hard soil (SDB.NO.57)

Qty	Labour	Unit	Rate	Total
3.60	Man	Each	377.00	1357.20
1.875	Man	Each	377.00	706.88
			Total	2064.08
			Says	2064/10m3

Hence earth work excavation in all classes of soil.

Rate of 50% of Ordinary soil	558.50
Rate of 50% of hard soil	1032.00
Admissible Rate	1590.50/10m3

Excess amount paid to the convenor is worked out as detailed below.

Admitted valuation as per the measurement book	228m3 x 2064/10m3 = Rs.47059.20
Admissible rate	228m3 x 1590.50/10m3 = Rs.36263.40
Excess expenditure	Rs.10795.80(47059.20-36263.40)

Therefore excess payment made to the convenor is Rs.10,796 to be recovered from the Engineer who prepared the estimate of this work.

3-2 Road Tarring work - excess amount paid to the Convenor of the Beneficiary Committee - amount disallowed.

Name of the project/No.

Jogibetta SC colony road improvement. SO.173/16

Name of the Convenor.	Thimappa Pathur
Estimate amount	3,10,000/-
Agreement No. and date	AE/lsgd/VKD/21/15-16 dt.28.12.2015
Valuation	2,88,243/-
Measurement book No.	83/15-16
Bill/Voucher No. date and amount	76/15-16.31.03.2016. Rs.2,44,132/-

Estimate of the above work prepared on the basis of Scheduled rate of 2014 (DSR). On verification of the measurement book and final bill of the above road work, arithmetical inaccuracies were found in the calculation of final payment in the measurement book and the final bill. This has resulted in excess payments to the Convenor of the beneficiary committee. The details of inaccuracies are furnished below.

Details furnished in page number 20 of measurement book No.83/15-16

Bitumen as per the Estimate rate	Rs. 66.685/kg.
Bitumen cost as per the Bill No.0612.KSIDCO.KSD.	Rs. 31.25/kg
Difference cost	Rs. 35.43/kg
Usage of bitumen	

Item of work	Quantity of work done	Adaquacy of bitumen	Usage of bitumen
Tarring	101m ²	3.17kg/m ²	320.17 kgs
Filling pot holes	4.92m ³	27kg/m ³	132.84 kgs
Retarring	576m ²	2.92kg/m ²	1681.92 kgs
			3496.64 kgs

Cost of bitumen for deduction. $3496.64 \times 35.43 = \text{Rs.}61,405.00$

Bill prepared as detailed below;

Valuation of work done	2,88,243.00
+Vat	14,412.00
+Kcwwf	2,882.00
Total	3,05,537.00

(-)Bitumen difference cost	61,405.00
Total	2,44,132.00
(-)Vat,Kcwwf,Income tax	23,059.00(14412+2882+5765)
Paid to Convenor	2,21,073.00

On verification of the above worked out details it was noticed that total usage of bitumen shown as 3496.64 is not correct and cost of bitumen for deduction. ($3496.64 \times 35.43 = \text{Rs.}61,405.00$) arrived also not correct. The admissible and accurate rate for this item is worked out below-

Usage of bitumen			
Item of work	Quantity of work done	Adaquacy of bitumen	Usage of bitumen
Tarring	101m ²	3.17kg/m ²	320.17 kgs
Filling pot holes	4.92m ³	27kg/m ³	132.84 kgs
Retarring	576m ²	2.92kg/m ²	1681.92 kgs
			2134.93 kgs

Cost of bitumen for deduction. $2134.93 \times 35.43 = \text{Rs.}75,640.56$

Bill prepared as detailed below;

Valuation of work done	2,88,243.00
+Vat	14,412.00
+Kcwwf	2,882.00
Total	3,05,537.00
(-)Bitumen difference cost	75,641.00
Total	2,29,896.00
(-)Vat,Kcwwf,Income tax	23,059.00(14412+2882+5765)
Payable to the convenor	2,06,837.00
Paid to the convenor	2,21,073.00
Excess paid to the convenor	14,236.00

An Audit enquiry bearing No.3 and dated 07.11.2016 was served to Assistant Engineer, to point out the reasons which lead to the loss. The reply furnished by the Asst.Engineer to this enquiry states that measures will be taken to recover the amount paid in excess, from the conveners of this work.

The excess payment made to the convenor amounting to Rs.14,236/- is disallowed in audit. The loss amount is treated as liability of the Assistant Engineers who measured and final bill prepared of this work.

3-3 Roofing Sheets to building-Excess payment made not admitted.

Implementing Officer: Assistant Engineer.

On verification of the estimates and data of repairs and maintenance of some building works, higher rate was seen admitted for the work of " Roofing with Aluminium sheets with bolts and nuts and bitumen washers including necessary overlaps of 150 mm at ends etc, complete'." This has resulted in excess payments to the convenors of the works. The detailed estimate prepared for this work based on SOR 2012 without Contractor's profit and overhead charges. The rate provided in the estimate for this item of work is ₹.9,936/10 m².

The audit team along with the Overseer of the LSGD Section of Vorkady Grama Panchayat conducted a physical verification of the work site. On the verification it is revealed that, the sheets used for roofing work is GI/Aluminium tiled sheets. But the convenor of the work was allowed the rate for corrugated aluminum sheets, which is irregular. The irregularity was brought to the notice of the Implementing Officer vide Audit Enquiry No 6 dated 08.11.2016.

The admissible rate for the item of work 'Roofing with the GI/Aluminium tiled sheets with bolts and nuts and bitumen washers including necessary overlaps of 150 mm at ends etc, complete' , which is given below.

The data and details of are furnished below-

(worked out data attached with the file)

Quantity	Description	Unit	Rate	Amount
11.5m ²	GI/Aluminium powder coated tile profile roofing sheet.	m ²	370.00	4255.00
0.5kg. (22.Nos)	GI hooks	kg	81.00	40.50
22.Nos	Bitumen washer	10. no.	3.00	6.60
conveyance				
10.5	Sheet			10.00
Labour 1.35	Carpenter	Each	500.00	675.00
1.35	Man	Each	377.00	508.95

	Total Rs.			5496.05
			10%.CP	549.61
			5%.OH	274.80
			TOTAL	6320.46
		Rounded to	Rs.	6320/10m2

Rounded to ₹.6320/10m²

The details of the works in which excess payment was resulted on this account are furnished below:

1.Kajepadavu-Badimale Anganawadi sit out and toilet repair

Name of project. No.	Kajepadavu-Badimale anganavadi sit out and toilet repair.So.61/16
Fund	Plan fund
Estimate amount	1,26,465/-
Name of convenor	Moideenkunhi.
Agreement No. and date	AE/LSGD/VKD/84/14-15.DT.31.3.15
Valuation	Rs. 1,19,306/-
Measurement Book No.	22/15-16
Amount,Bill No. date	Rs.1,26,465/- (21/15-16. dt.25.09.2015)

Details of item of work	Admitted valuation	Admissible valuation	Excess amount
Item No.6(a) and item No.6(b).Roofing with the Aluminium traferred powder coated sheets with bolts and nuts and bitumen washers including necessary overlaps of 150 mm at ends etc, complete'	18.90m2 x 9,936/10m2 = Rs.18,779/- (M.B.No.22 page No.8 and 17) 15.30m2 x 9936/10m2 = 15,202/- (Page No.13,and 21)	18.90m2 x 5496/10m2 =Rs.10,387.44 Rs.10,387/- 15.30m2 x 5496/10m2 = Rs.8408.88 = Rs.8409/-	Rs.8392/- Rs.6793/-

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2.Panchayat Office Building Extension and Improvement.

Name of project. No.	Panchayat office building extension and improvement.SO.042/2016		
Fund	Plan fund.(World Bank)		
Estimate amount	Rs.19,56,441/-		
Name of Contractor.	VP.Abbas. (quoted Estimate rate)		
Agreement No. and date	AE/LSGD/VKD/85/14-15.DT. 31.03.2015		
Valuation	Rs. 17,32,217(M.B.No.19)		
Bill amount and date	Rs.17,32,217/- (25.09.2015)		
Details of item of work	Admitted valuation	Admitted valuation	Excess paid
Item No.1(Extra):'Roofing with the Aluminium traferred powder coated sheets with bolts and nuts and bitumen washers including necessary overlaps of 150 mm at ends etc, complete'	17.44m2 x 8840/10m2 = Rs.15,416.96/- =Rs.15,417/- (M.B.No.19/15-16 page No.79,80,98)	17.44m2 x 6320/10m2 = Rs. 11022/-	Rs. 4395/-

Admitting higher rate for the item 'roofing with aluminium sheets' in the repair and maintenance works of building has resulted in an excess payment of ₹.19,580/-which needs to be recovered from the Assistant Engineer who measured the work and the amount is to be remitted to the consolidated fund.

3-4 Projects not completed during the year 2015-16

During the year 2015-16, 192 projects were approved,out of this 111 projects were implemented during the year under audit. Total outlay of the project is Rs.2, 67,68,259/- and expenditure incurred during the year is Rs.1,46,49,027/-. The expenditure is only 55% of the outlay . Out of the 58 numbers of drinking water projects approved by the DPC only 31 projects were implemented. Out of total implemented projects 8 projects were not completed during the year under audit. Detailed records of project to be implemented such as water tank, pipe line, electification,motor etc were not furnished along with estimate report. In most cases only two items -that is drilling of borewell and Supply and erection of 180 mm dia PVC Casing pipeare executed as detailed below. 7 drinking water projects were dropped due to non availability of water.

Drinking water projects dropped due to non availability of water.

SL.NO.	DETAILS OF PROJECT	DETAILS OF EXPENDITURE	REMARKS
1	Morathane borewell Valution:51,0000	Rs.42,000(Bill No.38-15-16dt.18.3.16)	no water
2	Borewell at Kallarkatte anganwady.251/16 valuation 54,000/-	(DD.No.836116/18.4.15) Rs.52,920/-	no water
3	Borewell near the residence of Ibrahim Thalkkala panjiguri Seentoor 115/16 valuation Rs.54,000/-	Bill No.83/15-16.dt.31.3.16.Rs.48,240/-	no water
4	Borewellat Gundiyar dharkass Pr.116/16 Valuation Rs.54,000/-	Bill No.103/15-16.dt.31.3.16. Rs.48,240/-	Project dropped due to dry borewell
5	Borewell at Krishni Bhavan Compound Pr.241/16 valuation.Rs.54,000/-	Bill.No.93/15-16.31.3.16 Rs.52,240/-	no water
6	Borewell for Adkalakatte drinking waterscheme.19/15-16. valuation.Rs51,000/-	Voucher.17/15-16.25.9.15 Rs.31.060/-	no water
7	Borewell at Murugoli.64/16	Bill No.13/15-16.25.3.16 Rs.49,000/-	no water

Projects not completed during the year 2015-16

SL.NO.	DETAILS OF PROJECT	DETAILS OF EXPENDITURE	REMARKS
1	Anavudaguri Kathrikode borewell.44/15 valuation.Rs.78,750	Voucher No.8/15-16 dt.25.9.16.Rs.74,476	Digging of borewell and erection of PVC casing work completed.
2	Borewell at Dharma Nagar and Shanthi Nagar.237/15-16 valuation.Rs.1,17,750/-	Voucher No.4/15-16.dt.17.10.15.Rs.95,779/-	-do-
3	Kambalakodi borewell	Voucher No. dt.	-do-

	PR.150/16 valuation.Rs.78,750/-	Rs.71,000/-	
4	Badimale anganawady Valuation.Rs.69,000/-	Bill.No.42/29.3.16. Rs.73,140/-	-do-
5	Borewell at Kedumbady MGLC.252/16. Valuation.Rs.69,000/-	Bill No.44/15-16.dt.29.3.16 Rs.73,140/-	-do-
6	Borewell at GLPS Pathur.254/16. valuation.Rs.63,000/-	Bill.No.56/15-16.dt.29.3.16 Rs.66,780/-	-do-
7	Thoke Padeel Borewell valuation.Rs.70,500/-	Bill No.64/15-16.dt. Rs. 65,730/-	-do-
8.	Borewell at Morathane	Bill.No.88/15-16.dt.31.3.16 Rs.50,000/- Rs.17,680/- dd.No.836220/19.4.16	-do-

3-5 Purchase of Medicine-Not fully supplied

On verification of the Projects implemented by the Medical Officer, PHC Vorkady, it is seen that an amount of Rs. 1,00,000/- is withdrawn from the Treasury vide bill No 08/15-16 dated 30-03-2016 and paid to the Manager ,Kerala Medical services corporation,Thiruvananthapuram bearing DD No. 936664 dtd 27-04-2016. But the Kerala Medical Services Corporation has supplied medicines only for Rs. 41,059/- (Invoice No. 1469 dated 13-06.2016). Medicines for balance amounts of Rs.58,941/- is not supplied till the date of audit. Necessary step may be taken to obtain the balance medicine and intimated to audit.

3-6 Projects implemented by Agricultural Officer- Subsidy guidelines not followed.

As per G.O.(M.S) No.362/2013/LSGD dated 16.11.2013, the subsidy applicable to the items purchased directly by the beneficiary has to be paid to the bank account of the beneficiary. But in the case of projects implemented by the Agricultural Officer, the Government direction has not followed. In all the projects implemented in agricultural sector, the purchases were made directly by the beneficiaries and the subsidy amount eligible to each beneficiary has been paid to the firms from where the articles were purchased.

Sl. No.	Name of Project	Details of subsidy paid.				
		Treasury Bill No/Date	Amount	Paid to whom		
				Name of firm	Amount	Remarks.
1	Arecanut Development scheme (Project No.	78/15-16 24.02.2016	4,15,224/	(1)M/s Chithanya Agro traders,	2,16,324	Subsidy for 18,025 Kg Neemcake purchased

				Murathane		directly by beneficiaries.
	SOO 122/16)			(2)M/s Daigol i Agro traders, Daigoli,	1,98,900	Subsidy for 16,575 Kg Neem cake purchased directly by beneficiaries.
2	Arecanut Development scheme (Project No. SOO 122/16)	200401109/11-03-16	1,63,584/	(1)M/s Chithanya Agro traders, Murathana	1,63,584/-	Subsidy for 13,632 Kg Neemcake purchased directly by 4,544 beneficiaries.
3		75/24-02-2016	11,94,369/	M/s Chithanya Agro traders, Murathana	5,50,374/-	Subsidy for 33,356 Kg Neemcake purchased directly by beneficiaries.
				M/s Daigol i Agro traders, Daigoli,	6,43,995	Subsidy for 39,030 Kg Neemcake purchased directly by beneficiaries.
4	Coconut Development scheme (Project No. SOO 123/16)	200401110/11.03.16	2,32,353/	M/s Chithanya Agro traders, Murathana	2,32,353/-	Subsidy for 14082 Kg Neemcake and lime purchased directly by beneficiaries.
5	Coconut Development scheme (Project No. SOO 123/16)	62/28.01.16	2,50,000	M/s Chithanya Agro traders, Murathana	1,42,000	Subsidy for 11,834 Kg Neemcake purchased directly by beneficiaries.
				M/s Daigol i Agro traders, Daigoli,	1,08,000	Subsidy for 9,000 Kg Neemcake purchased directly by beneficiaries

3-7 Homoeo-medicine not supplied-Amount objected in audit

On verification of the Projects implimented by the secretary, Vorkady grama panchayat, it is seen that an amount of Rs. 1,50,000/- is withdrawn from the Treasury vide bill No 08/15-16 dated 29-02-2016 and paid to the Manager Kerala State homoeopathic Co-operative pharmacy Ltd Alapuzha. But the Kerala State homoeopathic Co-operative pharmacy has not supplied medicines till the date of audit. The panchayat authorities have not taken any follow up action in order to obtain the medicine in time. under this circumstances, the amount paid of Rs 1,50,000/-is objected in audit.

3-8 Utilisation Certificate Not Produced.

During the year 2015-16 an amount of Rs.3,60,000/- as detailed below has been paid from panchayat fund for the implementation of various projects. But utilisation certificate for the above amount has not been produced audit verification. The utilisation Certificate may be produced audit verification.

Sl No	Implimenting Officer	Try.Bill No.& Date	Amount	Perticulars of Payment	DD.No./Date
1	Assistant Secretary Project No.S00-215/16	3/030-2-2016	1,00000/-	IAY -SCP Paid to Secretary Block Panchayat Manjeshwar	936406/3-2-2016
2	Assistant Secretary Project No.216/16	4/03-02-2016	2,60,000/-	IAY -TSP Paid to Secretary Block Panchayat Manjeshwar	936405/3-02-2016
		Total	3,60,000		

3-9 E.M.S Housing scheme- House Construction not completed.

During the year 2010-11 amount was paid to the EMS Housing scheme beneficiaries for the completion of house construction work. But the following beneficiaries have not completed the construction of their house till the date (8-11-2016) of audit. Details of payment made and balance to be paid to the beneficiaries are given below. Immediate action may be taken to complete the pending work or recover the amount already paid to the beneficiaries.

Name of beneficiary	Unit cost	Amount Paid	Balance
Gopi, W/o Babu Moolya Pavoov	75,000	67,500	7,500
Venkatramana Achary, s/o Thimmappa Achary Pathoor	75,000	22,500	52,500
Kalidh, S/ Aboobakkar Pavoov	75,000	52,500	22,500
Ahammad Kunhi, S/O Hasinar Darmanagar	75,000	52,500	22,500
Aleema, W/o Kadar Pavoov	75,000	67,500	7,500

Devaki, W/O Thaniya Anekal SCP	1,00,000	70,000	30,000
		Total Balance	1,42,500

3-10 Projects implemented in Agricultural Sector- Monitoring not conducted.

Implementing Officer- Agricultural Officer.

During the year 2015-16 seven projects were implemented in agriculture sector by the Agricultural Officer, Krishi Bhavan, Vorkady. The report of monitoring of these projects is not submitted to audit for verification. The implementation of a project do not end with the distribution of subsidy. Monitoring is also an important part of the project. The working group in agricultural sector has an important role in monitoring the projects implemented. In future, monitoring of the projects, as directed in paragraph number 19 of G.O.(M.S) No.362/2013/LSGD dated 16.11.2013 has to be done for ensuring the effective implementation of projects.

ഭാഗം-4

പൊതു വിവരങ്ങളും ഓഡിറ്റ് പ്രത്യുവലോകനവും

4-1 Details of fund received for joint venture projects

The details of shares received from other LSGs for joint venture projects are shown below.

Name of Institution from which the fund received.	Date of receipt.	Amount.	Name of project.	Expenditure.	Balance.
District Panchayat, Kasaragod .	05.03.2016	1,87,500	Paddy cooli expenses	1,87,500	0
	05.02.2016	1,00,000	Palliative care	1,00,000	0
	nil	2,25,000	Paddy	2,25,000	0
Block Panchayat, Manjeswara	29.03.2016	50,000	Palliative care	40,250	9,750
	31.03.2016	43,275	Scholarship	Nil	43,275
	22.04.2016	1,00,000	Thaudugoli DWS	Nil	1,00,000

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4-2 Deposits made with other agencies/LSGIs

Nil

4-3 Details of mobilization advances made.

NIL

4-4 Loan/loan repayment.

There is no receipt and repayment on account of loan during the year. The loan amount outstanding as on 31.03.2016 are given below.

Name of the loan and purpose	Order No. Date	Loan amount	Amount outstanding at the beginning of the year	Amount repaid during the year		Amount outstanding as on 31.03.2016
				Principal	Interest	
EMS House	GO(MS)No.207/11/LSG Dated-07.11.2009	1,35,00,000.	2,41,000	2,41,000		Nil

4-5 Investments/Fixed deposits.

NIL

4-6 Audit Recovery.

An amount of Rs.8,333/ is collected during the year as audit recovery,details are given below.

Audit Report year	Part/Paragraph No	Amount recovered	Name and designation of the remitter.	Receipt No and date.
2012-13	3(4)	3,613.	Thimmakudiya AE,LSGD	11504100912/28.11.2015
2013-14	Nil	4,720	Sri.Ambu,Office Attendant	11504500001/30.11.2015
	Total	8,333		

4-7 Details of paragraphs included in the Consolidated Audit Report.

NIL

4-8 Review of Audit.

A- Concise Details:

Total Receipts for the year 2015-16	3,50,08,564
Total Payments for the year 2015-16	5,87,91,738
Loss in receipts	Nil
Loss in expenditure/ amount disallowed in audit	44,612
Amount objected in audit	1,50,000

B. Details of clear cases of loss sustained to the panchayat Fund.

Para No	Audit Of Loss		Name Of the officer responsible for the loss
	Chargeable	Surcharge able	
3(1)	--	10,796	Sri.Thimmakudiya.V. Assistant Engineer
3(2)	---	14,236	Sri.Binoy Bose,Assistant Engineer
3(3)	----	19,580	Sri.Sachin Assistant Engineer
	Total	44,612	

Details of amount objected in Audit:

Para No.	Amount.	Name and designation of the officer responsible.
3(7)	1,50,000	Sri. K.P.Sasidharan,Secretary

C. Details of loss sustained to the Central/state Govt, or other Agencies/institutions.

NIL

D. Cases requiring further inquiry to fix the loss.

NIL

E. Permanent addresses of the officers responsible for the loss mentioned in the Audit report.

Para No	Name and Designation	Official Address	Permanent Address
3(1)	Sri.Thimmakudiya, Assistant Engineer	Paivalike Grama Panchayat	Otepadpu House,PO Beripadavu, Via uppala, Kasaragod
3(2)	Sri.Binoy Bose,Assistant Engineer	-----	Sree Nandana S.N.Puram.P.O Cherthala Alappuzha -688582
3(3)	Sri.Sachin Assistant Engineer	-----	Mulamkunnathkaav House,P.O.Kizhuppillikava,Thrissur-680702

4-9 Details of Audit Report pending settlement

Year of Audit	Number & date of Latest reference from this office	No. of objections pending settlements

1978 – 1979	LF.2095/85 dated : 12.07.1985	16
1979 – 1980	LF.C.13/13/83 dated: 14.01.1983	16
1980 – 1981	LF.C.13/1751/83 dated : 04.05.1984	13
1981 – 1982	LF.C.13/1006/85 dated : 05.08.1986	12
1982 – 1983	LF.C.12/1897/87 dated : 29.01.1988	8
1983 – 1984	LF.C.12/1255/88 dated :11.11.1988	11
1984 – 1985	LF.C.7/1504/89 dated: 18.12.1989	2
1985 – 1986	LF.C.7/2102/90 dated : 27.02.1991	8
1986 – 1987	LF.C.7/381/92 dated : 11.05.1992	7
1987 – 1988 &1988- 1989	LF.C.7/166/93 dated : 26.05.1993	6
1989 – 1990 to1993 –1994	JRY Fund	5
1989-90 to 1990-91	LF.KSD1/159/96 dated: 24.04.1996	--
1996 – 1997	LF.KSD5/37/97 dated: 15.01.2002	12
1991 – 1992 To1992–1993	LF.KSD5/356/08 dated: 17.12.2002	Nil
1993-1994 to 1995 – 1996	LF.KSD6/186/03 dated: 01.07.2003	7
1996 – 1997	LF.KSD6/262/05 dated: 03.03.2006	2
1997 – 1998	LF.KSD4/348/06 dated: 22.02.2007	15
1998 – 1999	LF.KSD4/523/06 dated: 23.01.2007	18
1999 – 2000	LF.KSD4/576/08 dated: 15.12.2008	10
2000 – 2001	LF.KSD4/631/08 dated: 15.12.2008	4
2001 – 2002	LF.KSD4/632/08 dated: 15.12.2008	4

2002-2003	LF.KSD4/367/09 dated: 09.11.2009	11
2003-2004	LF.KSD4/368/09 dated: 10.11.2009	14
1999 - 2000	LF.KSD4/576/08 dated: 15.12.2008	10
2005-2006	LF.KSD4/179/10 dated: 22.12.2010	20
2006-2007	LF.KSD4/258/10 dated: 17.05.2011	6
2004 - 2005	LF.KSD4/169/10 dated: 12.05.2011	20
2007-2008	LF.KSD4/771/07 dated: 28.01.2012	8
2008-2009	LF.KSD4/772/11 dated: 03.02.2012	9
2009-2010	LF.KSD4/177/12 dated: 13.09.2012	7
2010-2011 2011-2012	LF.KSD4/916/12 dated: 25.07.2013	16
2012-2013	LF.KSD4/1044/2013 dated:6.6.2014	5
2013-14	KSA-KSD9/766/2015(i) dated10.12.2015	15
2014-15	KSA-KSD5/733/2015 dated18.07.2016	12

Action to be initiated to settle the audit objections in the above reports urgently.

DEPUTYDIRECTOR,
KERALA STATE AUDIT DEPARTMENT,
DISTRICT AUDIT OFFICE, KASARAGOD

Annexure - 1
Audit Certificate

No. KSA-KSD5/1208/2016

Kerala State Audit Department
District Audit Office,
Kasaragod – 671123
E-mail:- doksd.ksad@kerala.gov.in
Phone: 04994256690
Dated 30.11.2016

Certified that, I have audited the Annual Financial Statement of Vorkady Grama Panchayat in Kasaragod District for the year ended on 31.03.2016 in accordance with Section 4 of the Kerala Local Fund Audit Act 1994, Section 215 of the Kerala Panchayat Raj Act 1994, the rules made there under and the guidelines issued by the Comptroller and Auditor General of India for the purpose of audit of accounts of Panchayat Raj Institutions.

In my opinion, the Financial Statements of Vorkady Grama Panchayat for the year 2015-16, except the observations in my audit report, properly presents the picture of income and expenditure.

Deputy Director
District Audit Office, Kasaragod.

ഓഡിറ്റ് സർട്ടിഫിക്കറ്റ്

കെ.എസ്.എ-കെ.എസ്.ഡി 5/1208/ 2016

കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പ്
ജില്ലാ ഓഡിറ്റ് കാര്യാലയം കാസറഗോഡ്
E-mail:- doksd.ksad@kerala.gov.in
തീയതി. 30.11.2016

1994ലെ കേരള ലോക്കൽ ഫണ്ട് ഓഡിറ്റ് നിയമത്തിന്റെ 4-ാം വകുപ്പ് 1994 ലെ കേരള പഞ്ചായത്ത് രാജ് നിയമത്തിന്റെ 215-ാം വകുപ്പ്, ഇവ അനുസരിച്ചും പഞ്ചായത്ത് രാജ് സ്ഥാപനങ്ങളുടെ ഓഡിറ്റിന് വേണ്ടി കമ്പ്യൂട്ടറൈസ്ഡ് ആന്റ് ഓഡിറ്റർ ജനറൽ നിർദ്ദേശിച്ച ഓഡിറ്റിംഗ് സ്റ്റാന്റേർഡുകൾ അവലംബിച്ചും കാസറഗോഡ് ജില്ലയിലെ വോർക്കാഡി ഗ്രാമ പഞ്ചായത്തിന്റെ 2015-16 വർഷത്തെ വാർഷിക ധനകാര്യ സ്റ്റേറ്റ്മെന്റ് പരിശോധിച്ചതായി ഞാൻ സാക്ഷ്യപ്പെടുത്തുന്നു.

എന്റെ റിപ്പോർട്ടിൽ ഖണ്ഡിക 1-(3), ൽ ചൂണ്ടിക്കാണിച്ചിരിക്കുന്ന പരാമർശങ്ങൾ ഒഴികെ, എന്റെ അഭിപ്രായത്തിൽ

വോർക്കാഡി ഗ്രാമ പഞ്ചായത്തിന്റെ 2015-16-ലെ വാർഷിക ധനകാര്യ പത്രിക, വരവ് ചെലവ് കണക്കുകളെ ശരിയായ രീതിയിൽ അവതരിപ്പിക്കുന്നു എന്ന് ഞാൻ സാക്ഷ്യപ്പെടുത്തുന്നു.

വകുപ്പ്,

കാസറഗോഡ്

ഡെപ്യൂട്ടി ഡയറക്ടർ

കേരള സംസ്ഥാന ഓഡിറ്റ്

ജില്ലാ ഓഡിറ്റ് കാര്യാലയം